

# **MEETING MINUTES - BOARD OF ADJUSTMENT**

**December 6, 2021 – 5:15 p.m.**

**City Hall Commission Room**

## **1. Call to order**

Tveidt called the meeting to order at 5:16 pm.

## **2. Roll Call**

Board members: Kevin Tveidt, Dave Kelly, Slade Weller, Kyle Kurth, Tom Dravland

City Staff present: Matt Elberson, Andrew Mentele

Applicants present: Ryan Jensen, Kara Jensen

Others: Karen Callahan

## **3. Approval of Minutes**

Minutes of 11/15/2021 were approved 5-0.

## **4. Request for Variance - RK Jensen Property, LLC, 465 S Pierre St.**

Owner/Applicant seeking approval for the following variance:

- a. Landscaping

Weller recused himself from the case.

Tveidt noted that all of members available to vote (4 out of 4) need to vote in favor for the request to be approved. Tveidt then asked the applicant to present their case.

Kara Jensen said their building is right on the property line and they do not have any landscaping now. If they demolish the building to build a new one it would be required. The existing building lines up with others on Pierre St. and they want to keep the street front presence. They will provide landscaping on Missouri Ave. Jensen also said they share parking with PARS and if they have to move the building back this would be a problem. It would also be a cost increase to build a 2-story building.

Karen Callahan stated that she has the building at 455 S Pierre St, and was curious to what is happening. She has no objections to the request.

Tveidt asked if there were any questions. Dravland asked if there was any contact with PARS. Jensen said they spoke with Corbin Jones. If they keep the building forward, they can bring a semi through the back. If they have to move it back they can't do this. Dravland asked how much would be left if they moved it back, Jensen said 10'. They are planning for 20' now.

Tveidt asked if there were any other questions.

Kelley moved to approve, seconded by Kurth. Case approved 4-0.

## **5. Additional Items**

Election of board chairman

Weller asked if they can nominate with alternates. Discussion was that if alternates can act with full authority on submitted requests, then they can act in board elections with similar authority.

Tveidt nominated Kelly, seconded by Weller.

Kelly nominated Weller, seconded by Kurth.

Dravland moved to close, seconded by Kelly.

Weller, Kurth, Tveidt, and Dravland voted for Kelly, Kelly voted no. Kelly by 4-1 vote is the new chair.

Weller asked if there is a term length for the board chair. Elberson stated he would review the ordinance.

## **6. Adjournment**

Weller moved to adjourn, seconded by Dravland. 5-0 to adjourn. Meeting adjourned at 5:34 pm.