

Rawlins Municipal Library Board

November 29, 2021

MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, November 29 at 5:00 p.m. in the South Dakota Room. Amy Weller, Jill Kruger, Sue Douglas, Sarah Aker, Renae Lehman, Commissioner Representative Vona Johnson, and Library Director Robin Schrupp were all in attendance. President Weller called the meeting to order. The consent calendar which included the agenda and the October minutes were reviewed and approved with a motion by Aker, seconded by Kruger. There were no public comments to address.

General circulation for the month of October was 6,823. A total of 2,173 eBooks were checked out and 655 internet/computer uses were recorded. Physical patron count was 2636; open 31 days, an average of 85/day.

Librarian's Report - November has been a busy month with children's programming, Friends' meeting and book club, the Rescue Readers program, the startup of Super Seniors Day again, and Pumpkin Pye. The Bonding over Books group met on the 18th for Game Night, with good attendance. The Library was closed on Thursday, November 11th for Veteran's Day observance, and on the 25-26th for Thanksgiving. / The after-school programs continue to have good participation. Upcoming programs for December include:

- Stanley County GOLD program (12.3) 1:00 p.m.
- Christmas "Crafternoon" for Adults (12.5) 1:30 p.m.
- Super Seniors Day presentation with Matthew Reitzle/CHC "Care of Documents/Photographs" (12.6) 1:00 p.m.
- Friends Book Club (12.9) 6:30 p.m.
- Pumpkin Pye (12.11) 10 a.m.
- Bonding Over Books – Cookie Decorating (12.16) 6:30 p.m.
- Holiday Storytime (12.18) 9:15 and 10:15 a.m.
- "Knittin' for Kittens" begins January 3

Adult Services Librarian Lisa Winckler's last day of work was Nov. 12th. / The Agati zig-zag tables were set up on the 15th. The Library sent the old computer tables and chairs to city surplus, as well as the LG 55" screen TV from 2013. The ARPA desk computers have been installed. / City Department heads are in the process of competing staff appraisals for 2021. / There will be no official Staff/Board Christmas party this year. Also, due to the many outside organization requests for trees for the Capitol Christmas 40th Anniversary, the Library did not receive a spot this year.

Friends Report – The FOL "Read What I Want" Book Club met on Wednesday November 10th. The annual FOL membership meeting was held November 15th. Laura Kelly was elected as the new FOL President. Dawn Stover will serve as Vice-President, Kathleen Slocum remains as Secretary and Sara Wylie is Treasurer. The Friends group will set up a fundraiser Christmas Basket Raffle at the Library, to run from Dec. 1-16.

Existing Business – The statistical and financial reports were discussed and approved. Suggestions were proposed to boost the post-pandemic attendance and circulation, including setting up an Instagram account for additional marketing.

New Business – The board discussed the Surveillance Policy draft and suggested several minor edits. Since this is a new policy, Director Schrupp will edit the document and bring back to the board in December for approval and review.

The meeting adjourned at 5:58 p.m. The next meeting of the Rawlins Municipal Library Board of Trustees will be held on Monday, December 20, 2021, at 5:00 p.m. in the South Dakota Room.

Amy Weller
Board President

Robin Schrupp
Library Director