



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
November 7, 2023**

The City of Pierre Board of Commissioners met in Regular Session on November 7, 2023, with Commissioners Barringer, Huizenga, Todd Johnson, Vona Johnson and Mayor Harding were present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Brad Palmer, Utilities Director, presented an overview of the Snow Removal Process.

Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the consent calendar to include the Minutes from the Regular Meeting on October 31, 2023; Set November 14, 2023 5:45pm Public Hearing – Temporary Wine License for Historic Pierre Street Association Autumn Wine Walk November 18th; Hew Hire Water Department Utility Locator – Michael Ludemann \$29.07; New Firefighter Application – Cody Jakobson; Raffle Request – SD Visitor Industry Alliance; Claims. Unanimous approval.

ANDERSON CONTRACTORS INC.	CURB & GUTTER 2023 10/21-10/27 #11	74,433.73
ANDERSON WESTERN INC	PATCH MIX	26,628.00
AT&T MOBILITY	WIRELESS SERVICES 9/16-10/15	5,053.72
CDW GOVERNMENT INC	BCDA EMAIL PROT/CLD ARCH SVC	4,893.90
CLIMATE SYSTEMS INC	SET ALARM NOTIFICATIONS 10/12/23	202.50
COLE PAPERS INC.	TOILET PAPER	168.21
COMMTECH INC	MULTIFUNCTION PRINTER - KRISTI	610.27
DAKOTA SUPPLY GROUP	72 - T8 LAMPS	491.56
DPF GROEN SD2 LLC	MAX MILEAGE	1,090.00
HARRIS/DEVIN	EXP REIMB MRES OCT MEETING	195.36
HDR ENGINEERING INC	EUCLID AVE UTILITES 8/27-9/30	14,494.52
HEDMAN, BECKY	WATER CLEANING OCTOBER 2023	1,500.00
MEWS, ROGER D	LIBRARY CLEANING OCTOBER	1,375.00
MOCON PACIFIC, INCORPORATED	2023 CIPP SEWER LINING PROJECT	58,587.21
MORRIS INC.	STREET PAVING 2023 TO 10/31/23 #5	95,179.20
NORTHWEST PIPE FITTINGS	INSULATED & NITRILE GLOVES	110.38
OVERDRIVE INC	2 EBOOKS, 4 AUDIOBOOKS	255.94
REVOLT ELECTRICAL SERVICES INC	INSPECT ASH/EVAN/GARFIELD SUBS	7,736.67
RUNNINGS	SEPTEMBER 2023 STATEMENT	2,563.49
SANITATION PRODUCTS	ELGIN PELICAN SWEEPER	285,000.00
SHARPE ENTERPRISES INC	NEW POOL TO 9/30/23 APP #14	1,270,428.70
TIGER'S FIRE EXTINGUISHER INC	INSPECT EXTINGISH, PURCHASE 5	564.00
YAHNE, ANGELA	CERTIFIED WEATHER OBSERVATION	1,000.00

This being the time and place for the public hearing to consider the Occupancy Tax for Business Improvement District #3 and Ordinance 1858; Mayor Harding opened the hearing. Emeline Hoblick, City Planner, explained that the Commission had previously approved the Resolution of intent and set the boundaries for the proposed district. This BID would be similar to BID #1 where it charges \$2 per night per room at the proposed hotel located in the old city hall development site. This one would only apply to that location and funds will be used for public improvement costs. Being no one present for comment, Mayor Harding closed the hearing. Commissioner Huizenga gave first reading to Ordinance 1858 AN ORDINANCE ESTABLISHING BUSINESS IMPROVEMENT DISTRICT #3 OF THE CITY OF PIERRE, SD.

Dani Norden from Pierre Area Chamber presented the Street Closure request for the 23rd Annual Parade of Light on Monday November 20th. The route is the same as prior years with lineup at 5pm at Riggs High School and parade beginning at 6pm going down Broadway to Highland to Pleasant to Pierre Street and ending at the Legion Cabin. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the Street Closure request for the 23rd Annual Parade of Light on Monday November 20th. Unanimous approval.

Nick Waters, City Engineer, presented Ordinance revisions for the sidewalk construction on Dry Creek and Abbey Road related to the new apartment development project. A petition for curbside sidewalk was received by Morris Inc. Due to topography, the proposed sidewalk will be curbside along sections of Abbey and Dry Creek, which is reflected in the proposed ordinance revision. Commissioner Huizenga moved to accept the petition for curbside sidewalk and give first reading to Ordinance 1859 AN ORDINANCE AMENDING SECTIONS 6-3-106 OF ORDINANCE 1265 OF THE CITY OF PIERRE HUGHES CO, SD, RELATING TO THE DISTANCE OF SIDEWALKS FROM STREET LINES, CURB LINES, AND PROPERTY LINES.

Nick Waters, City Engineer, presented Change Order #1 on the CIPP Sewer Lining Project for an additional 123,860. The original contract of \$317,560 has per unit rate and the contractor has identified additional areas that could use improvements near and adjacent to the scheduled work. The amount is within the budget and the contract completion won't change from 4/24/2024. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the Change Order #1 on the CIPP Sewer Lining Project for an additional 123,860. Unanimous approval.

Bryan Tipton, Park & Recreation Director, presented Ordinance revisions related to the location and trimming of trees. The Ordinance modifies the height requirement from 12' to 14' above streets. This is to accommodate taller vehicles like garbage trucks, fire trucks, snow plows, etc. Commissioner Barringer asked about the intent to enforce the new ordinance and Bryan explained that with the significant change it would be City crews completing the work over the next 3 years in phases. Commissioner Barringer gave first reading to Ordinance 1860 AN ORDINANCE AMENDING SECTIONS 6-4-104 OF ORDINANCE 1456 OF THE CITY OF PIERRE HUGHES CO, SD, RELATING TO THE TRIMMING OF TREES.

Twila Hoffrogge, Finance Officer, presented a request to surplus property to be auctioned thru Purple Wave to include a 2014 Volvo Backhoe, 2021 International Dump Truck, and 2013 Case Backhoe. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the request to surplus as presented. Unanimous approval.

Twila Hoffrogge, Finance Officer, presented the 2024 liquor license and wine license renewals. The licenses run from January thru December and include 15 on-sale liquor, 1 Restaurant Liquor, 4 package liquor, and 15 wine licenses. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the 2024 liquor and wine licenses and related operating agreements as presented. Unanimous approval.

Commissioner Vona Johnson moved and Commissioner Huizenga seconded to adjourn. 6:04 pm. Unanimous approval.

Twila Hoffrogge, Finance Officer