



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
October 24, 2023**

The City of Pierre Board of Commissioners met in Regular Session on October 24, 2023, with Commissioners Barringer, Huizenga, Todd Johnson and Mayor Harding were present for roll call. Commissioner Vona Johnson was absent. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the consent calendar to include the Minutes from the Regular Meeting on October 17, 2023; New Hire Solid Waste Baler/Heavy Equipment Operator – Jamie Metzler \$24.40; New Hire Part-Time Library Assistant – Erin Patton \$14.13; Appointment to Arbor Board – Amanda Bachman; Claims. Unanimous approval.

AARON SWAN & ASSOCIATES IN	2023 C&G CONCRETE TESTING	1,330.00
ADVANCE STORES COMPANY, IN	12V BATTERY CORE RETURN	357.75
ADVANCED ENGINEERING & ENV	I&C SERVICE 9/2-9/29	1,908.25
AIRTECH HEATING & COOLING	20 - 2 INCH FILTER	7,557.22
ALFREY, COLTON	CDL REIMB 10-2023	35.00
AMERICAN CONTRACTING & CON	PICKLEBALL APP #2 - RETAINAGE	181,557.22
ANDERSON CONTRACTORS INC.	SPRINKLER REPAIRS 304 S POLK	644.18
ANIMAL CLINIC	ANIMAL CARE SEPT 2023	1,272.00
A-OX WELDING SUPPLY CO INC	D MEDICAL CYL	81.19
AQUA-PURE INC	12.5% HYPOCHLORITE 45,640	14,559.16
AUTOMATIC BUILDING CONTROL	ANNUAL MONITOR CONT 10/23-9/24	240.00
AVERA QUEEN OF PEACE	DRUG TESTING 9/11 - 9/28	1,192.00
BALLEW CONSTRUCTION INC.	4/0 SECONDARY 314 S POLK	1,473.07
BARON WEATHER INC	NOAA WEATHER & MAINT SEPT	568.00
BORDER STATES ELECTRIC	2 PRECISION LIMIT SWITCH	182.12
BROSZ ENGINEERING INC	WASHBAY 8/28-9/30	28,600.00
BUILDERS FIRSTSOURCE INC	ATI 40-80 BLASTING ABRSV XFINE	305.82
BURNS & MCDONNELL ENGINEER	WWTP SERVICE THRU 9/30/23	64,634.10
BUTLER MACHINERY CO. INC.	FILTER AS FU, HYDRAULIC FILTER	2,712.56
CASTEK, INC	PAINT, WHITE, YELLOW	3,921.00
CDW GOVERNMENT INC	GAMING X TRIO CONCESSION STAND	2,671.68
CENTRAL COURIER, INC	LIBRARY SEPT POSTAGE	223.49
CENTRAL DAKOTA EYECARE LLP	VISIONTEST GAVIN HOEPER-SAXTON	48.00
CENTRAL DISTRIBUTION	PAPER TOWELS FOR BATHROOM	365.92
CENTURY BUSINESS PRODUCTS	REC KYOCERA COPIER 9/10-10/09	69.44
COLE PAPERS INC.	CUSTODIAL SUPPLIES	801.60
COMMTECH INC	EQUIP/SERVICE SEPT 2023	581.44
CRAWFORD TRUCK & EQUIPMENT	BELT FAN, ADJUSTER BELT	254.62
DAILY CAPITAL JOURNAL INC.	YEAR ROUND EMPL AD - AUG 2023	344.00
DAKOTA SUPPLY GROUP	KOCH FILTERS	4,908.34
DAVIDS, AMY J	1 GAL PAINT, BRUSH	56.00

## CITY COMMISSION PROCEEDINGS OCTOBER 24, 2023

DAWSON INFRASTRUCTURE LLC	ORION LIGHTS	1,540.38
DONS SINCLAIR	GOLF UNLEADED, OFFRD DEISEL	5,842.22
EDWARDSON, ABBY	SDLA CONFERENCE 2023	54.00
ELECTRIC PUMP LLC	SPARE PUMP BALER LIFT STATION	13,278.63
ETTERMAN ENTERPRISES	CUTTING WHEEL	100.79
FERGUSON WATERWORKS	ACC2 CONTROLLER - IRRIGATION	2,220.10
FHR INVESTMENTS, LP	CRS-2P 25.63 TON	18,325.45
FIRST DAKOTA NATIONAL BANK	FEDEX SHIPPING-WET TEST	31,680.90
FISCHER, ROUNDS & ASSOC. I	NOTB, BOND FEE - JACOB HARLOW	80.00
FLOYD'S TRUCK CENTER	OIL FILTER	165.53
FRIMAN OIL AND GAS INC	81# LP GAS, TANK	159.75
GALES GAS SERVICE	129.8 GAL	223.26
GENERAL ATOMICS INTERNATIO	CRYOTECH E36 LIQ DEICER 4230G	32,824.80
GOLDEN WEST TECHNOLOGIES	WTP FIREWALL OCT 2023	75.00
GRAHAM TIRE COMPANY INC	TIRES	858.32
GROSSENBURG IMPLEMENT INC	MOWER BLADE	1,376.29
HACH COMPANY	WTP SERVICE AGMT 10/23-10/24	19,706.80
HELBIG AUDIOLOGY LLC	OSHA BASELINE ANDREW FIFER	90.00
HENNEN EQUIPMENT INC	TOGGLE SWITCH 1-0-2 CPL	148.75
HILL, REMI	CLEAN STATION 1-4 SEPTEMBER	400.00
HOGENS HARDWARE HANK	HANDHELD SHOWER	24.99
HONEYWELL, KRISTI	2023 SDML CONFERENCE	26.00
INGRAM PEST SERVICE INC	PEST CONTROL DISC CENTER	877.00
INLAND TRUCK PARTS COMPANY	9069 AIR BAG	627.33
IVERSON, SOREN	2021 CITY BAND	-
JC OFFICE SUPPLIES	HARLOW NOTARY STAMP	33.00
JC PRINTING INC.	MBR FLYER	318.00
JUNIOR ACHIEVEMENT OF SOUT	GOLF SCRAMBLE SEPT 2023	300.00
KIMBALL MIDWEST	EXTRA FAST SETTING, FAST HS	298.56
KOST-HILLMER, TREYTON	EXP REIMB CLASS A CDL	35.00
LD ACQUISITION COMPANY 16	OCTOBER TOWER RENT	378.00
LIBRARY JOURNALS, LLC	SUBSCRIPTION	-
M & R SIGNS	CAP CREEK TRAIL HEAD ENTR SIGN	435.00
MACQUEEN EQUIPMENT, LLC	PATCHES	109.65
MENARDS, INC	USED APPLIANCE PICK UP FEE	969.05
MIDWEST TURF & IRRIGATION	BUMPER	797.48
MORRIS INC.	REHAB RUNWAY 8/27 - 9/30	521,964.19
NORTHERN BALANCE AND SCALE	ONSITE CALIB/CLEAN/ADJ SCALE	382.00
NORTHWEST PIPE FITTINGS	PARTS	735.37
OAHE GLASS INC	INSULATED UNIT, DEADBOLT	216.14
OLSON, BRYAN	BRYAN OLSON: WTR MTR REFUND	28.75
OLSON'S PEST TECHNICIANS	PEST SERVICE MAR-OCT	120.00
OLYMPIC MOTORS (SD) I CORP	ELEMENT	273.60
OVERDRIVE INC	EBOOK	308.37
PIERSOL, TREVOR	MRES LEADERSHIP 10-2023	40.00
RAMKOTA-RAPID CITY	LODGING S LEHRKAMP- SDML CONF	748.93

CITY COMMISSION PROCEEDINGS OCTOBER 24, 2023

RC FIRST AID	FIRST AID SUPPLIES	80.00
RING/CORDELL	2021 CITY BAND	-
ROBINS WATER CONDITIONING	CEMETERY WATER	218.27
RURAL ELECTRIC SUPPLY COOP	500KVA 3PH TRANSFORMER PAD	99,656.00
S ELLWEIN INC	LIBRARY RO SERVICE, FILTERS	240.00
S&K CLEANING, LLC	CLEANING 9/5, 9/15, 9/22	630.00
SD BOA STATE FLAG ACCT	1 US FLAG	275.53
SD SOCIETY OF FIRE SERVICE	ATS ONLINE VIDEO THRU 8/31/24	150.00
SERVALL UNIFORM & LINEN	MATS, SUPPLIES	425.58
SERVICE EXPERTS	LEVEL 2 FAULT LOCATION HYDE	1,155.00
SHARPE ENTERPRISES INC	WASHBAY TO 9/30/23	95,467.23
SITEONE LANDSCAPE SUPPLY H	LESCO MAN 6FL FUNGICIDE 2.5GX2	192.04
SPENCER, TED	2023 WEST RIVER HIST CONF	822.89
STANGL, ROBERT	DROP-OFF RETURN SERVICE	0.50
STATE OF SD - PMB 0112	POSTAGE 9/2023	6.19
THE AMBLE GROUP INC.	NAPA GOLD OIL FILTER	220.25
THE HUNTINGTON NATIONAL BA	EZGO CART LEASE OCT	7,447.00
THE PEAVEY CORPORATION	EVIDENCE BAGS, TUBES	405.66
TITAN MACHINERY	CUTTTER BLADES	421.80
TLMV, INC	PR/INST GATE OP, KEYPAD,STAND	18,896.00
TORO COMPANY - NSN/THE	OPTIMUM MONTHLY OCT	278.00
ULINE, INC	CABLE TIE	90.28
VENTURE COMMUNICATIONS COO	SERVICE 10/12-11/11	96.95
VESSCO, INC	SAF-T-FLO SEAL/ORING/TUBE/HOSE	1,276.90
WEBER, TIMOTHY	WATER SUP 10/2-10/6	8,478.86
WHEELHOUSE PLUMBING INC	CLEANED OWNER PORTABLE TOILET	438.48
WISE, CHAD	GOLF RECON APR-AUG 2023	57,225.62
ZANDER AUTO PARTS	SNOWDRIVER	1,125.23
ZELLER/DON	2023 WEST RIVER HIST CONF	644.31

Brian Cowles, Airport Manager, presented the Airport Engineering Selection of HW Lochner. 4 Firms submitted proposals and all were interviewed and provided in-person presentations. The Committee ultimately selected HW Lochner. The selection will be forwarded to SDDOT and FAA. Commissioner Huizenga moved and Commissioner Todd Johnson approved the selection of HW Lochner for the Airport Engineering 5-year contract. Unanimous approval.

Brad Palmer, Utilities Director, presented the request to purchase the side-dump trailer for the Water Department. The 2024 budget included a side dump, but the tandums are not available in 2024. The Street Department has a semi that Water can use to pull the side-dump trailer. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the purchase of the side dump trailer for \$65,300. Unanimous approval.

Toby Morris presented the Resolution of Support for Stencil Group to apply for SD Housing funding. The resolution is a requirement of the application process to verify the City has adequate utility infrastructure to support the proposed development included in the application. Commissioner Huizenga moved and Commissioner Todd Johnson seconded to approve Resolution 2457. Unanimous approval.

**Resolution 2757**

**Resolution in Support of an Application for Financial Assistance to the South Dakota Housing and Development Authority by Stencil Group II, LLC, and / or its Affiliates, Agents, or Assigns, for the Benefit of Multifamily Development**

Whereas, the City of Pierre and Stencil Group II, LLC have determined it is necessary to proceed with improvements to the City's infrastructure, thus enabling additional multifamily units to be constructed in the city limits of Pierre; and

Whereas, the City and Developer have determined financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Housing and Development Authority shall be prepared by Stencil Group II, LLC (Developer) for the proposed development; and

Whereas, the City will work with the Developer's engineer to ensure the preliminary project infrastructure plans meet the City's requirements for adequate drinking water, water treatment capacity and distribution, storm sewer, and all other necessary improvements as needed; and

Whereas, the City has adequate treatment facilities and water supply to accommodate the proposed development; and

Whereas, the City is committed to the ownership and long-term maintenance of said infrastructure upon acceptance and the conditions set forth in a future memorandum of agreement and understanding that the said infrastructure and system shall meet the specifications, materials and equipment set forth as shown on the approved plans in said agreement; and

Whereas, the City acknowledges that there is a tremendous housing shortage in the City of Pierre and this proposed development will help, but not solve, the housing shortage.

Now Therefore, Be It Resolved by the City as follows:

1. The City hereby supports the submission of an Application for financial assistance by Stencil Group II, LLC, to the South Dakota Housing and Development Authority.
2. The City Administrator is hereby authorized to deliver such other documents as necessary, to assist with the Application for financial assistance.

Adopted this 24th day of October, 2023.

ATTEST:  
Twila Hoffrogge, City Finance Officer

CITY OF PIERRE, SD  
Steve Harding, Mayor

This being the time and place for the public hearing to consider the temporary liquor license for Larkspur Landing LLC at Larkspur Landing Event Center on October 28th, Mayor Harding opened the hearing. Becci Scott is the owner of Larkspur Landing LLC and was not in attendance. Larkspur Landing Event Center is located at 1908 North Garfield. City Attorney Lindsey Riter-Rapp commented that it would be up to the Commission's discretion to take action without her in attendance. Twila Hoffrogge, Finance Officer, commented that Becci Scott DBA Larkspur Landing LLC is a license holder in Stanley County, which made her an eligible applicant for this temporary license and since the event is this Saturday, this is the only opportunity for the Commission to approve the application. Commissioner Huizenga and Todd Johnson both commented that the license is for the Bras for a Cause Event and that shouldn't be punished for her lack of attendance. Mayor Harding commented that it was very disappointing that she did not show up. Police Chief Jason Jones commented that he had just reached her via phone and she was 15 minutes out. Twila Hoffrogge also commented that if approved, it should be conditional upon the issuing of the Certificate of Occupancy since that had not yet been issued. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the temporary liquor license for Larkspur Landing LLC at larkspur Landing Event Center on October 28<sup>th</sup> contingent upon the issuance of a certificate of occupancy. Unanimous approval.

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Commissioner Barringer moved and Commissioner Todd Johnson seconded to adjourn. 5:58 pm.  
Unanimous approval.

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Twila Hoffrogge, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.