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## Pierre/Ft. Pierre Historic Preservation Commission October 2022 Minutes

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*October 18, 2022, meeting at the Log Cabin, Ft. Pierre, SD called to Order by President Zeller at 12:00pm.*

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### In Attendance

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Commission Members: President Don Zeller, Treasurer Donna Leslie, Sunny Hannum, Alan Haarstad, Kelli Buscher

Guests: Doug Mortenson

Meeting working documents were referred to and reviewed.

Commission Members Volunteer Hours were reviewed and recorded.

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### Approval of Minutes

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The September 20, 2022, Revised Draft Commission Minutes were reviewed. There being no further additions or corrections, Sunny Hannum moved, Alan Haarstad seconded, that the PFPHPC September 2022 Minutes be approved and distributed as presented. Motion PASSED.

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### Financial Planning Document Review

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Commission Members reviewed the PFPHPC Financial Planning Document and accompanying supporting materials previously provided to Commission Members prior to the meeting by Commission Treasurer, Donna Leslie. The material sent out October 13, 2022 with the Financial Planning Document included further comments regarding updates from the last month's reports and details regarding fund amounts remaining for new projects under the SHPO grant. Also included was a copy of the Final Report of the most recent SD State Historical Society Grant that expired on May 31, 2022. Discussion included readdressing and adjusting funding levels within Budget Expense Categories, including Budget Expense Category #439 that had been committed to Education and Contractual efforts such as the CLG Conference and publications.

MOTION: Sunny Hannum moved, Alan Haarstad seconded, that the State Historic Preservation Office (SHPO) be contacted for permission to reallocate \$2,295.00 within Budget Expense Category #439 from the Education component to the Contractual component and be applied towards Brochures/Booklets. MOTION passed.

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**Old Business** : Cedar Hill Cemetery Committee

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Committee Members and Doug Mortensen discussed the booklet map, corrections, and printing details. Further discussion included feedback to the Cemetery Committee from Ft. Pierre Mayor Hanson regarding corrections and updates. Commission Member Sunny Hannum reported that her suggested corrections are minimal and will be considered when the booklet is updated for the next printing.

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#### State and Tribal Grant Opportunities Review

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Commission Member Kelli Buscher noted that there was nothing to report.

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#### Order more Lewis & Clark Booklets

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Commission Member Sunny Hannum updated the Commission regarding anticipated increased costs to complete the number of copies requested of the reprinting of the Schuler Lewis & Clark booklet.

MOTION: Kelli Buscher moved, Sunny Hannum seconded, that the amount in Budget Expense Category #439, Contractual: Brochures/Booklets Lewis & Clark Schuler book reprint, previously agreed to, be increased to \$3,000.00. MOTION PASSED. Commission Member Hannum will coordinate finalization of reprinting with the printer.

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#### Ft. Pierre Chouteau Road Bike Path

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Nothing further to report on pending plans.

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#### HPC Vacancy

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Commission Members discussed efforts to date to fill an ongoing vacancy on the Commission. Discussion included a review of the underlying documents creating the Commission and setting out its organizational structure and terms of operation. It was noted that the number of Commission Members from Pierre and Ft. Pierre are prescribed, and the Ft. Pierre number of Members is at the allowed limit. It is agreed no additional members are needed at this time but if any are added, they should be from Pierre unless a Fort Pierre member resigns.

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#### Dr. Brad Tennant Speaking Engagement

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Dr. Brad Tennant will speak on a Lewis & Clark topic at the Tales on the River event on June 15, 2023.

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#### **New Business:** Van Metre Bridge

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Commission Member Sunny Hannum reported that she and Commission Member Robert Kean visited the Van Metre Bridge located in Ft. Pierre between Waldron Street (Marion Gardens) and Rousseau Avenue (Wacpa Sica) on the bike path. She noted the bridge is in poor condition and in need of repairs, rebuilding and ongoing maintenance including recreating the informational signs and historical markers. Commission discussion followed including possible funding sources. Commission Member Kelli Buscher will pursue getting an application from the South Dakota Game, Fish and Parks office for reconstruction funds.

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#### SHPO Conference

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Commission President Don Zeller shared that the SD State Historic Preservation Office (SHPO) annual meeting will be held April 21-22, 2023.

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### Transfer of Funds

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Commission Members discussed moving \$999.00 within Budget Expense Category #439 from the Historic Tours line item within the Education component that had been designated for historic tours which did not take place in 2022 to the Contractual component to cover increased printing cost of publications.

MOTION: Donna Leslie moved, Kelli Buscher seconded that \$999.00 be transferred from the Historic Tours line item within the Education component of Budget Expense Category #439 to the Contractual component. MOTION PASSED.

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### Ft. Pierre Chouteau Signs/Markers

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Commission Members discussed the continuing deterioration of the informational signs and markers at the Ft. Pierre Chouteau. The condition of the signs and markers have grown progressively worse since first noted in the annual Verendrye/Ft. Pierre Chouteau site inspections conducted by the Commission in fulfillment of the maintenance contract with the city of Ft. Pierre. President Zeller reported that Ted Spencer from the SHPO office indicated the SHPO office will pay for replacing the signs but would like the Commission to wait on this project. Commission Member Sunny Hannum noted that she has a thumb drive containing the sign graphics.

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### Election of Officers

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Commission Members discussed election of officers and after discussion agreed by consensus that, since the current officers are willing to continue in office, an election of officers is not needed and President Don Zeller, Treasurer Donna Leslie and Secretary Robert Kean will continue in their current offices for the next year.

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### Brochure Racks

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Commission Members discussed the need to acquire more brochure racks and expand their placement in businesses in the Pierre/Ft. Pierre communities. President Zeller will research costs and present information at the next meeting.

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### Cedar Hill Cemetery Board

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Doug Mortenson updated the Commission on activities of the Cedar Hill Cemetery Board. The Board has been granted initial approval of a grant from the Mary Chilton Foundation in the amount of \$11, 250 for repair and resetting of monuments and grave markers at the Cedar Hill Cemetery. He further shared that the Board is seeking a historical site designation for the cemetery.

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### Meeting Adjourned

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President Zeller adjourned the meeting at 1pm.

NEXT MEETING DATE: Tuesday, November 15, 2022 at 12pm, noon at the Log Cabin, Ft. Pierre, SD.