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## Pierre/Ft. Pierre Historic Preservation Commission

### July 2021 Minutes

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*July 20, 2021 meeting at the Log Cabin, Ft. Pierre, SD called to Order by President Hannum at 12:07pm.*

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#### In Attendance

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President Sunny Hannum, Secretary Robert Kean, Donna Leslie, Kelli Buscher, Don Zeller. Guests: Ft. Pierre Mayor, Gloria Hanson.

Meeting working documents were distributed.

Volunteer Hours were recorded.

#### Acknowledgements:

President Hannum shared that Commission Member Kelly Waage, Rangeland Specialist with the Fort Pierre Ranger District won the Grassland Educational Award at the annual National Grasslands Managers' Meeting recently hosted by the National Grasslands Council. The award was in recognition of Ms. Waage's work to document the homesteading history from 1890 to 1940 of land patents in the area that became the Fort Pierre National Grasslands. Her detailed research is summarized in a book entitled, "The Hope Seekers: The Homesteading History of the Fort Pierre National Grassland that includes maps, pictures and family stories.

President Hannum shared that the Lewis & Clark National Historic Trail organization launched a new online portal July 19<sup>th</sup> to assist visitors to learn more about communities, businesses and attractions located along the trail from Pittsburgh, Pennsylvania to the Pacific Ocean. The effort is part of a geotourism effort overseen by the National Park Service. Pierre and Ft. Pierre have several locations of interest included in the trip-planning portal located at: [lewisandclark.travel](http://lewisandclark.travel).

President Hannum asked that the agenda be modified to consider an item under Agenda Item 4: Preliminary Work on New Booklets, 4. a., concerning the Cedar Hill Cemetery Walking Tour Booklet at this time to accommodate Mayor Hanson's schedule. With consensus, the item was moved to this point in the meeting.

President Hannum, noting that she has periodically received inquiries regarding the Cedar Hill Cemetery, provided an update on the efforts to date to develop a booklet on the historic Cedar Hill Cemetery. Discussion followed on how best to proceed with the project and what exposition method would best convey the extremely diverse amount of information available. Discussion included the use of QR codes and the type, style and amount of information that could be incorporated. Commission Member Donna Leslie stated that she had pictures of headstones at the cemetery. Challenges were also discussed. These included: information sources are scattered, and some written sources and notations are hard to collaborate; existent maps of specific sites are not entirely accurate; records of who was moved from the cemetery to other internments is not entirely clear or accurate; and there are few persons available with pertinent information. After discussion, it was agreed by consensus that a committee of Commission members will be formed to begin work on the development of the booklet. The Cedar Hill Cemetery Booklet Committee will initially consist of President Hannum, Donna Leslie, Kelli Buscher and Robert Kean. Mayor Hanson expressed her continuing interest in the project and will provide

information on the cemetery compiled by Betsey DeLoache that is available and asked to be kept informed as the project proceeds.

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## Approval of Minutes

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The June 15, 2021 Revised Draft Commission Minutes were reviewed. There being no further additions or corrections, Kelli Buscher moved, Don Zeller seconded that the June 15, 2021 Minutes be approved as presented. Motion passed.

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## Financial Planning Document Review

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Commission members reviewed the PFPHPC Financial Planning Document dated July 20, 2021 previously provided to the Commission members by Commission Treasurer Kelly Waage. The document reflects the new grant amounts from the State Historic Preservation Office (SHPO). Treasurer Waage also provided a detailed expenditure accounting of the Expired Grant Funds subject to time expiration limits and formerly carried within Budget Expense Category 432. She further noted that there is one outstanding bill to be paid from this fund source that is being held up because the contractor has not provided the City of Pierre with required W-9 paperwork. It was also noted that, while the new grant amounts awarded to the Commission from the State Historic Preservation Office that will expire on 5.31.2022 have been credited to the Commission's account with the City of Pierre Finance Office, a Budget Expense Category number has not yet been assigned.

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## **New Business:** 2022 Grant Update

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It was noted in the Financial Planning Document Review discussion that the 2022 grant amounts were received and are reflected in the financial documents provided by Commission Treasurer Waage. President Hannum added that she received clarification that programs operating on an accrual basis must receive materials/services within the eligibility period, but those material/services may be paid for after the eligibility period expires. The clarification resolved a question regarding payment of invoices after the eligibility period.

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## Donovin Sprague Presentation

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Commission Members discussed the anticipated logistics involved with Mr. Sprague's presentation on August 13, 2021 at Lilly Park and the guided tour of Medicine Butte/Arikara village site on August 14, 2021. A sign noting the sponsorship of Mr. Sprague by the Commission to be used at the Lilly Park presentation was previously approved by the Commission. Commission members Don Zeller and Robert Kean will coordinate and assist in hosting Mr. Sprague and provide necessary introductions during the two events. It is anticipated that Mr. Sprague's Lilly Park presentation will be recorded. The tour on Saturday, August 14, 2021 is scheduled to depart at 9am. It will depart from the Pierre Walmart parking lot on the west side near North Garfield Avenue. River Cities Transit is providing the bus service. A 30-passenger bus will be available and an additional 30-passenger bus will be negotiated as a back-up if needed. Costs will include \$.75 cents a mile per bus and \$2.00 a person.

MOTION: Kelli Buscher moved, Don Zeller seconded that the Commission approve the expenditure of not more than \$400.00 from the Budget Expense Category covering education activities as yet not numbered to pay for a 30-passenger bus from River Cities Transit at the rate of \$.75 per mile and \$2.00 per passenger and an additional bus at the same rate, if needed to conduct the Donovin Sprague tour of Medicine Butte/Arikara village site on August 14, 2021. Motion passed.

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## Corrections for Next Publication Reprinting

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The Publication Inventory was reviewed.

Commission members discussed the appeal and feasibility of establishing a format for the covers of booklet publications developed and published by the Commission. For example, the Driving Tour booklets and the Pierre Historic Homes and Ft. Pierre Historic Homes and Buildings. Doing so would establish a “look” and “branding” for the publications and lend to their visibility and appeal when dispensing from card racks. Discussion included deciding on a format to follow that will be implemented as booklets are republished.

Pierre Historic Homes. Commission Members discussed changes to the Pierre Historic Homes booklet including changing the color scheme of the cover to be bolder, adding the Commission’s logo, and make changes to the layout so it will be similar in appearance to the other booklets developed and published by the Commission as discussed above. This publication has been particularly well received and needs to be republished.

MOTION: Donna Leslie moved, Kelli Buscher seconded that the Commission approve the expenditure of up to \$2,500.00 from the Budget Expense Category covering booklets as yet not numbered for reprinting the Pierre Historic Homes booklet at Merriman’s Printing. Motion passed.

President Hannum shared that she has been and will continue to assemble corrections/changes to the Ft. Pierre booklet and offer them when it is time to republish it.

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## Preliminary Work on New Booklets

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Cedar Hill: Please see above.

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## **Old Business:** Verendrye Monument & Ft. Pierre Chouteau Inspection

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Commission member Robert Kean shared that the June inspection report of the sites has been prepared and submitted to the State Historic Preservation Office and the City of Ft. Pierre. He will include a copy of the June Inspection Report with the June Commission Minutes when sent out. The July inspection is set for July 22, 2021 beginning at 4pm at the Verendrye Monument.

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## Bus Tour to Medicine Butte/Arikara Site Update

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Please see above at New Business/ Donovan Sprague Presentation

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## **Other:** Developing Ft. Pierre Chouteau Material

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President Hannum reviewed and shared information that was developed and placed into the official program of the 2017 Fort Pierre bicentennial. She would like the Commission to explore the feasibility of developing this and additional information into a new booklet on the Ft. Pierre Chouteau.

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## Meeting Adjourned

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President Hannum adjourned the meeting at 1:09pm.

NEXT MEETING DATE: Tuesday, August 17, 2021 in person, at noon at the Log Cabin in Ft. Pierre, SD.