

**Minutes of the Park and Recreation Advisory Board meeting
July 15, 2021**

The meeting of the Park and Recreation Advisory Board was called to order by Chairman John Simpson at 3:30 PM in the Training room of City hall. Social distancing was observed by members spreading out in the meeting room. Guests attending from SDGF&P were Officer John Murphy and Jason Jungwirth.

Chairman Simpson welcomed new Commissioner Todd Johnson and introductions of all board members and staff was held.

Members attending were: Don Templeton, Buddy Seiner, Jeff Hanig, Greg Dean, Rachel Arbach and YMCA CEO Aaron Fabel. Also present was Commissioner Todd Johnson, Director Tom Farnsworth and Recreation Superintendent Mindy Cheap and Parks Crew Leader Toby Stertz.

Templeton moved, second by Hanig to approve the minutes of the June 17th, 2021 meeting. Motion carried.

Seiner moved, second by Arbach to approve the agenda as presented and move discussion of fish cleaning station to first item on the agenda. Motion carried.

Fish Cleaning Station -

Chairman Simpson welcomed John Murphy and Jason Jungwirth representing the SDGF&P who discussed with the board if there was interest in jointly working on a proposal to have a year round enclosed fish cleaning station in Pierre. Murphy and Jungwirth stated they are pursuing the same project in Fort Pierre. The preferred site would be where the current fish cleaning station is located at Down's Marina. The City already has the utility connections water, sewer, electric to the site as well as parking. The GF&P would need to engineer the site plan, secure the building permit and oversee the construction bringing the necessary cash for the building. The facility would need to be heated and cooled and have a camera. It would most likely have an indoor unisex restroom. Farnsworth stated an agreement would need to be drafted to clearly define the roles and responsibility, City and GF&P. The City would ultimately own the facility, insure it and do the maintenance on it long term. Motion by Hanig, second by Seiner to have the City continue working on a partnership agreement and to approve of moving forward with a sub-committee for the project. Motion carried.

Hanig volunteered to represent the Park board on the sub-committee. Farnsworth asked Jungwirth to draft up an agreement and he would review it with the City Administrator. This would need the approval of the Mayor and Commission before the project can begin.

Old Business

Skate Park –

Farnsworth stated that work on skate park concrete pad would start this week and completion date is July 30th. The equipment is still expected to be delivered in September.

Outdoor Pool –

The City is prepared to open bids for the earth work portion of the outdoor pool project. The bids will be reviewed and scheduled for presentation to the Mayor and Commission. The pool is expected to be built in two phases, the earthwork in 2021 and pool structures in 2022 with pool opening in 2023.

Used Shade Structures –

Farnsworth handed out a quote from Crouch Recreation to furnish additional pieces of the structure so they could be installed in the park system. This is for the used shade structure the school district removed from the tennis complex and gave to the City. The board was asked to consider what areas of the park system or ball fields or pool they felt best could use them. Farnsworth will request budget authority in 2022 for installation. There are three 25ft. sections, 18ft.long and 10ft. high.

New Business

Request for Memorial Bench –

Don Templeton requested a memorial bench on behalf of his late mother who was a resident at the care facility next to Griffin Park. Templeton has contributed \$450 towards the cost of the project. Motion by Dean, second by Arbach to approve the request. Templeton abstained. Motion carried. Stertz will work with Templeton on location to place the bench and the plaque to be placed on it.

2022 Budget proposals –

The board was briefed on the projects moving forward in the budget process. A handout was given to the board. The board assisted in ranking these proposals for Commissioner Johnson for budget planning sessions. The 2022 projects were:

Construction of Phase II of the outdoor pool

Construction of the causeway trail, using the TAP grant received from the SDDOT

Master Plan the recreational items for west Steamboat Park, those items lost to the WTP

Install used shade structures left over from tennis court project

Construct the new Mary House shelter

Appropriate the City share of funds to the PAPBA for the new pickle ball courts

Fund four single pieces of play structures for the parks

Fund sixteen fire pits for the campground RV Park

Farnsworth and Commissioner Johnson will continue to keep the board updated on these projects as they are discussed in the new 2022 budget.

Program updates were given by Superintendent Cheap. The Rec dept. is planning a Wet and Wild fun run July 24 and several fire hydrant parties at different locations in the City. Summer rec sessions will wrap up July 30th.

Motion by Hanig, second by Seiner to adjourn the meeting at 4:55 pm.

Respectfully submitted,

Tom Farnsworth, Director