



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
January 5, 2021**

The City of Pierre Board of Commissioners met in regular session on January 5, 2021 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding were present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as presented. No one was present for public comment.

Commissioner Barringer moved and Commissioner Johnson seconded to approve the consent calendar to include the Minutes from the Regular Meeting on December 22, 2020; Volunteer Firefighter Applications – Dalton Sack, Andrew Lepkowski; New Hire Part-time Utility Billing Clerk – Brad Smith; Claims. Unanimous approval.

AARON SWAN & ASSOCIATES IN	2020 CURB & GUTTER TESTING	4,150.00
ADVANCED WEIGHING SYSTEMS	ANNUAL SUPPORT & EQUIP RENTAL	4,930.00
ALERTSENSE	ANNUAL FEE FOR ALERT SOFTWARE	3,100.00
AMERICAN ENGINEERING TESTI	WTP GROUNDWATER MONITORING	8,935.00
AMERICAN MEDICAL RESPONSE	DECEMBER 2020 SUBSIDY	4,500.00
AT&T MOBILITY	SERVICE 11/7-12/6	528.57
AVERA QUEEN OF PEACE	DRUG TEST	92.30
BARTLETT, STACY	PLANNING COMM MTG 7/20-12-20	50.00
BECKWITH ELECTRIC CO. INC	TRANSFORMER LTC CONTROLLER	2,399.06
BMI GENERAL LICENSING	LICENSE FEE 11/1/20-10/31/21	364.00
BUHLS INC.	CLEAN RAGS	20.00
BUILDERS FIRSTSOURCE INC	130 - 29GA ROOF PANELS 13-10'	356.38
CDW GOVERNMENT INC	32GB KIT	1,528.34
CENTRAL SD ENHANCEMENT DIS	2021 MEMBERSHIP	8,753.33
CENTRAL SD RSVP	2021 SUBSIDY	3,000.00
CENTRALSQUARE TECHNOLOGIES	2021 ANNUAL MAINTENANCE FEES	33,039.68
CENTURY BUSINESS PRODUCTS	PD COPIER SVC 9/22-12/21	1,196.60
CERTIFIED LABORATORIES	AQUA-SOL 20/20 2X2.5 GL, NACCL	203.50
CLIMATE SYSTEMS INC	TEMPERATURE CONTROL W/EQUIP	2,490.00
COMM TECH INC	NEW DESKTOP COMP - WTR DPT	5,420.89
COMMUNICATIONS CENTER INC.	C.H. -4TH QTR ALARM MONITORING	108.00
DAKOTA SUPPLY GROUP	AMPHITHEATRE ELECTRICAL COND	228.27
DGR ENGINEERING	MISC ELECTRICAL ENG SVC	18,672.00
DOCKTER, RICK	PLANNING COMM MTG 7/20-12-20	100.00
EBSCO INDUSTRIES, INC	2021 MAGAZINE SUBSCRIPTIONS	2,149.34
ERICKSON PETROLEUM CORPORA	FIRE - FUEL NOV-DEC	2,357.57
FELD EQUIPMENT CO., INC/ED	BATTERY	338.00
FISCHER, ROUNDS & ASSOC. I	INTACT PCKG & IRR RENEWAL	19,772.00
GALLS, LLC	TOURNIQUET CASE	2,659.72
GARY SNOW & ASSOCIATES INC	ASBESTOS INSPEC. WWTP	884.69
GATEWAY FORD LINCOLN TOYOT	RADIO	225.00

CITY COMMISSION PROCEEDINGS January 5, 2021

GOLDEN WEST TECHNOLOGIES	SONIC WALL UPGRADE	5,281.03
GRAHAM TIRE COMPANY INC	4 NEW TIRES/DISMOUNT/MOUNT	2,607.46
GROSSENBURG IMPLEMENT INC	CHAIN LINK 50D CONN/RLLR CHAIN	159.50
HOBLOCK, EMELINE	PLANNING COMM MTG 7/20-12-20	100.00
HOGENS HARDWARE HANK	MOUNTING TAPE	32.97
HUBER MD/THOMAS J	1ST QTR 2021 MEDICAL CONTRACT	3,000.00
INT'L ASSOCIATION OF CHIEF	2021 MEMBERSHIP DUES	190.00
INTERNATIONAL CONFERENCE O	2021 MEMBERSHIP D. HUSSEY	125.00
JENNER EQUIPMENT COMPANY	GLASS	0.00
JT DOYLE INC	2021 INSURANCE REIMB.	8,000.00
KELLER, TERRY	PLANNING COMM MTG 7/20-12-20	25.00
LEADSONLINE	ANNUAL FEE SELECTSEARCH INVEST	1,908.00
MARKLEY, BILL	PLANNING COMM MTG 7/20-12-20	75.00
MENARDS, INC	STORM SHELTER WEATHER RADIO	939.68
MIDWEST TURF & IRRIGATION	BELT/CASTOR/SPINDLE/WASHER	1,117.75
MISSOURI SHORES DOMESTIC V	2021 SUBSIDY AWARD	6,500.00
MORRIS INC.	SEWER REPAIR WORK 126 PLEASANT	21,800.00
NEWSBANK INC	ANN SUBSCRIPTION 02/21-01/22	2,699.00
NORTHWEST PIPE FITTINGS	BREAKERS	1,815.73
PAINT STORE, INC., THE	PAINT, BRUSH, ROLLERS	177.00
PIERRE AREA REFERRAL	2021 SUBSIDY	16,000.00
PIERRE AUTO PARTS INC	OVERTIME PARK IMPOUD 8/6-11/30	1,170.00
PIERRE-FT PIERRE HUMANE SO	2021 SUBSIDY	6,000.00
PITNEY BOWES INC.	JAN-MARCH 2021 METER FEE	117.00
POWERPHONE INC	EMD CERT ONLINE TRAINING	798.00
SCHULTZ, LAURIE	PLANNING COMM MTG 7/20-12/20	75.00
SD AIRPORT MANAGERS' ASSOC	2021 MEMBERSHIP DUES	25.00
SD BUILDING OFFICIALS' ASS	2021 MEMBERSHIP DUES	55.00
SD CITY MANAGERS' ASSOCIAT	2021 MEMBERSHIP DUES	150.00
SD DEPT OF ENV & NAT RESOU	SD0020176 DISCHARGE PERMIT	13,656.00
SD DEPT OF TRANSPORTATION	STATEWIDE BRIDGE INSPECTIONS	6,406.78
SD ELECTRICAL COUNCIL	2021 MEMBER DUES D. HARRIS	40.00
SD FIREFIGHTERS ASSOCIATIO	2021 MEMBERSHIP DUES	1,800.00
SD GOV'T FINANCE OFFICERS	2021 MEMBERSHIP DUES	100.00
SD GOVERNMENTAL HUMAN RESO	2021 MEMBERSHIP DUES	25.00
SD MUNICIPAL ELECTRIC ASSO	2021 MEMBERSHIP DUES	10,448.00
SD MUNICIPAL LEAGUE INC.	2021 MEMBERSHIP DUES	7,272.62
SD MUNICIPAL STREET MAINT	2021 MEMBERSHIP DUES	35.00
SD PLANNERS ASSOC	2021-2022 MEMBERSHIP DUES	50.00
SD POLICE CHIEFS' ASSOCIAT	2021 MEMBERSHIP DUES	164.00
SD RETAILERS ASSOCIATION	2021 MEMBERSHIP	150.00
SD WATER & WASTEWATER ASSN	2021 MEMBERSHIP FEES	100.00
SDML WORKERS COMP FUND	2021 RENEWAL	165,967.00
SEMS TECHNOLOGIES, LLC	SOFTWARE SUBSCRIP & WEBINARS	2,895.00
SERVALL UNIFORM & LINEN	CANCELED SERVICE	49.98
SESAC	MUSIC PERFORMANCE LICENSE	483.00

SHARPE ENTERPRISES INC	STORM SEWER COUNTRY & RIVERSID	5,413.28
SIMPLIFY COMPLIANCE LLC	UPPER MIDWEST EMPLOYMENT-RENEW	511.00
TEMPLETON, DAVE	PLANNING COMM MTG 7/20-12/20	100.00
TESSMAN SEED COMPANY	SEEDING & HYDRO WOOD B&G CLUB	6,084.29
TYLER TECHNOLOGIES-INCODE	FIXED ASSETS TRAINING	585.00
ZANDER AUTO PARTS	RTN SPEEDI-SLEEVES	86.74

Laurie Gronlund, Human Resources Director, presented various revisions to the Personnel Policy sections 2.8; 3.1.8; 3.2; 4.2; 4.3; 4.9; 4.10; 4.12; 4.13; 5.2; 5.3.2; 5.4; 5.7; 5.8; 6.1; 6.2; 9.1.6; 12.1; 12.2; 12.3; 12.4. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the Personnel Policy changes as presented. Unanimous approval.

John Childs, City Engineer, presented the service agreement with Brosz Engineering for the Highland Avenue Design and Construction Administration. In preparation for the Euclid Avenue reconstruction by SD Department of Transportation in 2023, the City is reconstructing Highland Avenue so it can withstand the increased traffic that will be diverted from Euclid. The project includes 70 year old water main replacement, new curb & gutter, and storm drainage improvements. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the Brosz Engineering Agreements for Highland Avenue Design for \$50,640 and Construction Administration for \$119,095. Unanimous approval.

This being the time and place for the public hearing to consider the Hangar Leases for Lot 1, 2, 23, and 27; Mayor Harding opened the hearing. Cameron Howard, Airport Manager, explained that lot 1 and 2 is the State Hangar and GFP Hangar and is in one lease agreement. Lot 23 is a transfer to Ryan Swartz and Lot 27 is a new lease to Cone Ag. All the terms are the same as other leases and contain an annual CPI inflationary increase in the lease rate. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the lease agreements for Lot 1, 2, 23, and 27 as presented. Unanimous approval.

John Childs, City Engineer, presented the service agreement with Brosz Engineering for the Airport Road Plans update and bidding. The plans are being updated from previous specifications from Federal Highway. The plans include the rebuild of Airport Road from Lowell to FedEx entrance with urban section curb & gutter and sidewalk from Northstar to Garfield Avenue. There will also be a bypass during construction on B street to allow for traffic detour during the project. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the Brosz Engineering Agreement for Airport Road Plans Update and Bidding for \$15,310. Unanimous approval.

Brad Palmer, Utilities Director, presented the Interconnection agreement with East River at the Hughes County Substation. This is the new substation East River is constructing at the corner of Highway 1804 and Range Road. The Substation is part of a joint project to allow space for the City of Pierre to construct a bay within this substation, providing additional reliability and redundancy in the City's system. Commissioner Barringer moved and Commissioner Johnson seconded to approve the Interconnection Agreement with East River Hughes County Substation. Unanimous approval.

Brad Palmer, Utilities Director, presented the East River Design, Procurement, and Construction Agreement for the work being performed at the new Hughes County Substation. This spells out the expectations and responsibilities of each party on this project. Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the East River Design, Procurement, and Construction Agreement. Unanimous approval.

CITY COMMISSION PROCEEDINGS January 5, 2021

Commissioner Huizenga moved and Commissioner Johnson seconded to designate the Daily Capital Journal as the Official Newspaper for the City of Pierre. Unanimous approval.

Commissioner Barringer moved and Commissioner Mehlhaff seconded to designate American Bank & Trust, Bankwest, First National Bank, First Dakota National Bank, and SD Public Funds Investment Trust (SD FIT) as official depositories of the City of Pierre. Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Johnson seconded to approve the Combined Election Agreement with Hughes County and Pierre School District and set the Election Date for June 8, 2021. Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Barringer seconded to adjourn. Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.