

The Rawlins Municipal Library Board Meeting was held on Monday, June 26<sup>th</sup> at 5:15 PM in the South Dakota Room. Board members present for the meeting were Jill Kruger, Renae Lehman, Chance Sumner, City Commissioner Representative Vona Johnson, and Abby Edwardson, Library Director.

All board meeting documents for the June meeting were emailed to the Board of Trustees on June 6, 2023. The emailed documents included financial reports, statistical reports, the Director's report, and the agenda for the meeting. Chance Sumner made a motion to approve the consent calendar and Renae Lehman seconded the motion. The Director's report was discussed which included a list of upcoming events and a list of items that will be included in the 2024 budget. A large portion of the Director's report included information on Hoopla. Demo logins for Hoopla were sent to the board members. Hoopla offers different yet similar services to Libby. The pros and cons of the service were discussed. Starting in 2024 the idea would be to remain part of the Consortium with the South Dakota State Library through Libby and begin using Hoopla with the digital library that Rawlins Library has acquired over the years. Hoopla offers music, online classes, online magazines, and TV/video streaming.

The financial reports were discussed which included a recap of donation money given to the library that has been earmarked for book purchases. Patrons will donate money to the library and ask that it be spent on books. The donation money that is earmarked for books gets deposited into the library checking account. The library will in turn purchase books from vendors that will direct bill the library. The Director asked the Board for permission to get a debit card so staff can purchase books online with the donation money without having to go through the billing/check writing process. Chance Sumner motioned to approve the library acquiring a debit card for the checking account and Jill Kruger seconded the motion.

Discussion was held about the amendment to the Request for Reconsideration form. It was decided among the board that the revision to the policy will state, "Request for reconsideration will be heard from library patrons with an active library card residing in the City of Pierre, City of Fort Pierre, Hughes County, or Stanley County. Only one request for reconsideration can be submitted at a time." The revision comes from the recommendation of the State Librarian and is intended to be a protection for the Board of Trustees, the City of Pierre, and Rawlins Municipal Library. Renae Lehman made the motion to accept the revision and Vona Johnson seconded the motion.

Discussion was held about the Program Policy. It was decided after discussion among the board members to eliminate the Storytime Policy from the procedures manual and have a Program Policy. The Program Policy encompasses all programs, including storytime. Chance Sumner made the motion to withdraw the Storytime Policy from the Procedures Manual and formally adopt the Program Policy to the procedures manual. Jill Kruger seconded the motion.

Dates were discussed for the next two board meetings as an adjustment needed to be made to the July meeting. The next meeting will be held on Monday, July 31<sup>st</sup>. The August meeting date is set for Monday, August 28<sup>th</sup>. Branch out is August 16<sup>th</sup> from 10 AM to 3 PM at the South Dakota State Library.

Renae Lehman motioned to adjourn at 6 PM and Jill Kruger seconded the motion.

Respectfully Submitted,

Abby Edwardson, Library Director

  
Sarah Aker, Library Board President

