



The Rawlins Municipal Library Board Meeting was held on Monday, April 24th at 5:15 PM in the South Dakota Room. Board members were present for the meeting were Sarah Aker, Jill Kruger, Chance Sumner, Edward Mickelson, City Commissioner Representative Vona Johnson, and Abby Edwardson, Library Director.

Edward Mickelson motioned to call the meeting to order. The motion was seconded by Jill Kruger. Sarah Aker motioned to approve the consent calendar and Vona Johnson seconded the motion. The Director's Report was presented to the board which included a recap of the Easter event and Title One night plus a list of upcoming events. The Easter event was a huge success, despite the snowstorm, as was the Title One night.

The State Library will be hosting Branch Out on Wednesday, August 16<sup>th</sup> from 10 AM to 3 PM and the cost is \$30 per person. All the full time staff will be attending (plans have been made for night staff and library subs to cover the library during this time). Trustees can attend and work towards the training hours needed for the accreditation. Currently the trustees have 12 hours of training and need 45 hours to renew at the same level of accreditation.

Financial and statistical reports were discussed. The library received a \$400 donation from the Friends of the Library group to sponsor the summer reading carnival kick off. The Friends of the Library group will also provide \$200 to sponsor the Hank Harris concert in August.

The library received \$300 in paid patrons during the month of March. March circulation was the highest all year. However, bad weather caused additional snow days and the library did have to close again in April. It is possible that the circulation won't be as positive in April.

The gift policy and ILL policy were reviewed. Discussion was held about both policies. Jill Kruger motioned to approve the gift policy as written and Vona Johnson seconded the motion. Jill Kruger and Sarah Aker had the following suggestions for the ILL policy:

- Use the word "patrons" throughout the entire policy instead of the word "requestors"
- Combine two bullet points into one bullet point about the patron's responsibility to return items on time
- Clarify the flow of the policy by putting "Will Not Request" and "Will Request" headings

Jill Kruger motioned to approve the ILL policy with the stated revisions. Chance Sumner seconded the motion. The board meeting adjourned at 5:59 PM. There will not be a board meeting in May, as previously decided. The next board meeting will be on Monday, June 26<sup>th</sup> at 5:15 PM.

Respectfully Submitted,

Abby Edwardson, Library Director

Sarah Aker, Board President