



The Rawlins Municipal Library Board Meeting was held on Monday, March 27th at 5:15 PM in the South Dakota Room. Board members present for the meeting were Sarah Aker, Jill Kruger, Renae Lehman, Edward Mickelson, City Commissioner Representative Vona Johnson, and Abby Edwardson, Library Director.

Sarah Aker motioned to approve the consent calendar. The motion was seconded by Renae Lehman. The Librarian's Report was presented to the board which included a list of upcoming events for April. April will include the Easter bunny program, staff trainings, and preparation for summer reading. A review of continuing education hours was discussed. The board is at 12 hours of in person hours currently. Board members can work on continuing education at home using Web Junction that can be found at <https://www.webjunction.org/home.html>

Financial and statistical reports were not reviewed since they were just reviewed at the March 6th meeting and had not changed. The same was true of the Friends report.

The active shooter training was discussed as well as the active shooter policy. Edward Mickelson made a motion to pass the active shooter with added wordage being attached to the policy, "All new staff will be trained on the location of the panic buttons and trained on how to text 911." Jill Kruger seconded the motion.

The outreach policy was discussed next among the board. Sarah Aker motioned to approve the policy and Renae Lehman seconded the motion. The third and final policy discussed was the test proctoring policy. Sarah Aker motioned to approve the policy with the added wordage of, "The fee can be waived at the discretion of the Library Director." Renae Lehman seconded the motion.

The final portion of the meeting was spent of drafting meeting dates for the remainder of the year. A tentative meeting calendar date is listed below. Monday, March 27 @ 4:30 PM
Monday, April 24 @ 5:15 PM
May--No Meeting
Monday, June 26 @ 5:15 PM
Monday, July 17 @ 5:15 PM
Monday, August 21 @ 5:15 PM
Monday, September 25 @ 5:15
Monday, October 23 @ 5:15
Monday, November 13 @ 5:15
December--No Meeting
The meeting adjourned at 6:00 PM.

Respectfully Submitted,

Abby Edwardson, Library Director

Sarah Aker, Board President