



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
April 10, 2018**

The City of Pierre Board of Commissioners met in regular session on April 10, 2018 at 5:30 pm with Commissioners Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. Commissioner Barringer was absent. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted.

Mayor Harding presented a proclamation for National Public Safety Telecommunications Week.

Commissioner Huizenga moved and Commissioner Johnson seconded to approve the consent calendar to include the Minutes of the regular meeting on April 3, 2018; Police Department Promotion Detective Sergeant to Admin Captain - Bryan Walz \$67,693.60; New Hire Water Department Crew Leader/Heavy Equipment Operator – John Ramsey \$50,689.60; New Hire Water Department Heavy Equipment Operator – Brent Coon \$42,161.60; New Hire Water Department Seasonal w/ CDL – James Kari \$16.40; New Hire Street Department Seasonal– Dean Heymans \$17.90; New Hire Cemetery Seasonal – Austin Kelly \$13.53; Raffle Request – TF Riggs Clay Target Team, High Plains Wildlife Association, Stately Stitchers Quilt Guild, Izaak Walton League Sunshine Chapter; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	MEDICAL CYL ADM COMPL	264.70
ACE STEEL & RECYCLING INC	BYPASS PUMP TRAILER PARTS	323.71
AIRSIDE SOLUTIONS INC	LED BLUE LIGHT FIXTURE KITS	2,057.44
ALL PRINTING SOLUTIONS, IN	ORANGE PARKING NOTICES15 BK/25	202.02
ALL-AROUND GRAPHIX INC.	2X3 BANNERS, TBLE TPRS, SIGN	199.00
ALLEGIANT EMERGENCY SERVIC	SUPREME BOOT WIDE CALF SIZE 10	1,187.70
ALLIED PLUMBING & HEATING	BGCLUB HOT WATER SRVC CALL	183.51
AQUA-PURE INC	AQUA-PURE INC	3,873.30
ASSOCIATED SUPPLY COMPANY	PULSAR DISCHARGE VALVE ASSY	75.51
AT&T MOBILITY	CELL SERVICE 2/8-3/7	4,423.66
AVERA ST MARYS HOSPITAL	AED PADS, BATTERY	3,128.00
B PRO INC	WEB HOSTING & DOMAIN 2/18-1/19	320.00
BAKER & TAYLOR COMPANY/THE	BOOKS	1,412.39
BARON SERVICES INC	NOAA WEATHER DATA	489.00
BECK MOTORS INC.	2018 IMPALA VIN 4670	21,409.50
BLACK HILLS JANITORIAL SUP	GAL CRAN ICE HAND SOAP	5,448.61
BROSZ ENGINEERING INC	CITYHALLPROJ#17-P604 1/15-3/10	9,900.00
BUILDERS FIRSTSOURCE INC	PANEL, TRIM, SCREWS	7,903.57
BUTLER MACHINERY CO. INC.	HOSE AND FITTING PARTS	1,142.80
CANNON TECHNOLOGIES INC, S	AMR RF CHARGE FOR RELAY	1,637.10
CAPITAL AREA COUNSEL. SERV	SUPPORT APRIL-JUNE	6,437.50
CAPITAL UNIVERSITY CENTER	SUPPORT APR-JUN	8,895.50
CDW GOVERNMENT INC	HP TONER BLK, CYAN, YELL, MAG	2,726.11
CENTRAL COURIER, INC	MAIL SERVICES - MARCH	5,026.63
CENTRAL DISTRIBUTION	KLING BOWL CLEANER	681.44
CENTRAL SD RSVP	2018 SUPPORT	3,338.00
CENTURY BUSINESS PRODUCTS	COPIER LEASE 3/8-4/7	1,032.39

## CITY COMMISSION PROCEEDINGS April 3, 2018

CHANDLERS INC	BOBCAT WINDOWS	305.00
CHENEY, DANIEL B	HAUL BIOSOLIDS 2/6-2/28	2,900.00
CHOLIK SIGN COMPANY	2 BANNERS	738.00
COMM TECH INC	BATTERY BUP FIRE TRAINING COMP	6,475.52
DAKOTA DATA SHRED	SHRED SERVICE 3/1-3/31	177.39
DAKOTA FENCE	9 GA ALUMINUM TIES	140.00
DAKOTA SUPPLY GROUP	HOLE SAW BIT	34,351.71
DEMCO	BOOK TAPE & SUPPLIES	900.20
DGR ENGINEERING	2018 ELECTRIC MATERIALS	21,928.39
DOCKTER, VERN	SYS MONITOR - MARCH	500.00
EDDIE'S TRUCK SALES INC	RESTOCKING FEE REVERSED	138,296.87
EFTPS	FEDERAL WITHHOLDING	78,275.28
ELECTRIC PUMP INC	BALER LIFT STATION	1,172.98
ENVIRO TECH	RECYC SRVC 4/1-4/30 222 E DAKO	755.87
FACTOR 360 INC	WEB SUPP/MAINT FEBRUARY	90.00
FASTENAL COMPANY	NUTS AND BOLTS	112.01
FELD EQUIPMENT CO., INC/ED	BAUER SYNTHETIC OIL 8 QT 20.50	574.90
FERDING ELECTRIC INC.	AIRPORT LIFT STATION	6,026.33
FULL COMPASS SYSTEMS LTD	RECH BATTERY PAK FOR RECEIVER	1,254.04
GATEWAY FORD LINCOLN TOYOT	REPL TOE LINKS REAR #2646	259.33
GAYTON, WILLIAM	PER DIEM EAU CLAIRE SPORT SHOW	225.00
GENERAL PARTS DISTRIBUTION	BRAKE CLEANER, ICE CUTTER	1,215.52
GOLDEN WEST TECHNOLOGIES	MGD SRVC OFF S BUP 4/1-4/30	2,055.00
GRAHAM TIRE COMPANY INC	CAR 3 CTY8749 #3689 OIL CHANGE	656.49
GROSSENBURG IMPLEMENT INC	O-RING	1,107.46
GUARDIAN PEST SOLUTIONS, I	PEST CONTR B&GC FEB	66.00
HOGENS HARDWARE HANK	CUTTING EDGE BOLTS FOR BOBCAT	10.43
INGRAM PEST SERVICE INC	SPIDERS, DEMAND SRVC	135.00
ISAACS/MIKE	AIR SRVC DEV - AZ 3/5-3/9	150.38
JC OFFICE SUPPLY	COLE 900 BRIGHT PAPER	248.30
JC PRINTING INC.	NAME TENT CARDS CTYPOOL BOARD	42.00
JOHNSON CONTROLS INC	WORK ON HRU#2 & PARTS	880.67
KADRMAS, LEE & JACKSON, IN	PROJ# 10516102 ARFF BLDG 3/3	72,171.40
KGFX, INC.	COMMERCIAL 3/15	375.00
KJBI-FM	COMMERCIAL 3/15	337.50
KOLY-FM	COMMERCIAL 3/15	300.00
KPLO	COMMERCIAL 3/15	375.00
LAWRENCE & SCHILLER, INC	18-SDT-7753 PRBID PEAK 2018	18,639.41
LOCATORS & SUPPLIES INC	6 SAFETY VESTS	299.15
M & T FIRE & SAFETY	ATI JAFLITE HD DBL JACKET	370.00
M-B COMPANIES INC	JACK WU, HOOD SUPPORT	2,855.46
MARCO TECHNOLOGIES, LLC	LEAS PMT 1000 E CHRCH 3/10-4/9	143.70
MENARD, INC	SCOOP SHOVELS AND GEL INK PENS	1,346.83
MICRO MARKETING LLC	REALLY WOOLLY BOOK	383.81
MICRO-FIX COMPUTERS INC	SERVICE CALL 3/26	80.00
MIDCONTINENT COMMUNICATION	INTERNET 1000 E CHURCH	266.47
MIDWEST TAPE	AUDIO BOOKS	837.76
MIDWEST TURF & IRRIGATION	ASSY INT NOZZLE, INNER NOZZLE	2,576.97

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MISSOURI RIVER ENERGY SERV	AMI METER COUNT FEE - FEB	2,685.40
MISSOURI SEDIMENTATION ACT	2018 MEMBERSHIP	2,500.00
MONICK PIPE	FLUSH VALVE	235.14
MONTANA-DAKOTA UTILITIES C	1000 S BUCHANAN #1 2/21-3/21	5,679.39
MURRAY/RICHARD	PER DIEM EAU CLAIRE SPORT SHOW	1,423.91
NARTEC, INC	METH TEST AMPULES	339.89
NEBRASKA WATER ENVIRONMENT	REG WASTE MGM CONF VAL, CURT	540.00
NORTHWEST PIPE FITTINGS	NORTHWEST PIPE FITTINGS	45,756.16
O'REILLY AUTO ENTERPRISES,	FUEL FILTER RT80 DITCH WITCH	40.59
OLSON'S PEST TECHNICIANS	PEST SERVICE MAR-OCT	105.00
ONE CALL LOCATORS, LTD	LOCATES 2/17-2/23	337.81
ORIENTAL TRADING	ORIENTAL TRADING SUPPLIES	75.03
OVERHEAD DOOR COMPANY INC	PNEUMATIC SENSING EDGE KIT	206.12
PENWORTHY COMPANY/THE	BOOKS 6 ITEMS	109.16
PIERRE AREA CHAMBER OF COM	SSUPPORT APR-JUN	57,389.00
PITNEY BOWES INC.	POSTAGE METER RENT 4/1-6/30	117.00
PRAIRIE PAGES	TO THE EDGES OF THE EARTH DVD	23.99
REES COMMUNICATION	SPEAKER, ACCESSORY PLUG	372.00
RITER, ROGERS, WATTIER & N	MONTHLY SERVICE - APRIL	2,250.00
RIVER CITY TRANSIT	SUPPORT APR-JUN	29,942.00
RUNNINGS	14 GAL TOTE W/ LID	1,009.51
RURAL ELECTRIC SUPPLY COOP	CLAMPS, SLEEVE ASSY	7,447.93
S ELLWEIN INC DBA INMAN'S	SALT DELIVERY 3/1-3/30	359.15
SANITATION PRODUCTS	CONTROLLER	740.35
SD AGA	REG PROF DEVELOP CONF	105.00
SD DEPT OF ENVIR. & NATURAL	LANDFILL OPERATIONS FEE - MARC	1,963.00
SD DEPT OF REVENUE	LICENSE PLATE RENEWAL FEE	30.20
SD ONE CALL	MESSAGE FEES - FEBRUARY	17.85
SDSRP	CITY OF PIERRE DED.	11,709.40
SERVALL UNIFORM & LINEN	SHOP RAGS AND RUGS	399.83
SERVICE EXPERTS	DIAGNOSTIC FEE 3431 AIRPORT RD	147.00
SHARE CORPORATION	RED GEM HI TEMP RED GREASE	236.70
SHUR-CO, LLC	TARP SUPPLIES	188.17
SMALL ENGINE HOUSE	MOTOMIX QUART SINGLE	377.53
SPECIAL PAY PLAN	SPECIAL PAY PLAN	19,918.90
STATE OF SD - PMB 0112	POSTAGE CHARGES 2/2018	31.99
T & R ELECTRIC	55 GAL DRUM NEW MINERAL OIL	275.00
TESSMAN SEED COMPANY	RTN CUPS, BANNERS	5,791.82
TETON RIVER TRADERS	GUN PARTS	255.00
TIME EQUIPMENT RENTAL & SA	CARGO GLIDE	1,109.05
TRANSOURCE TRUCK & EQUIPME	VM L120H WEAR PAD,FLANGE,PLATE	1,108.03
TURFWERKS	CYLINDER B PART	99.80
TYLER TECHNOLOGIES-INCODE	WORK ORDER MAINT 05/18-04/19	4,748.30
VAN DIEST SUPPLY COMPANY	GOLF CHEMICALS	5,649.84
VERMEER HIGH PLAINS	6" FBR GLASS POLE, SAWHEAD BLA	189.94
WAL-MART COMMUNITY	SODA, WATER, CANDY BARS	174.96
WAMCO LAB INC	CERIODAPHNIAACUTE TOXICTY TEST	500.00
WEATHER DECISION TECHNOLOG	COMNDR BASE METWATCH SRVC 3/21	2,783.33

CITY COMMISSION PROCEEDINGS April 3, 2018

WELLS FARGO BANK N.A.	SALES TAX REFUND	6,201.60
WHEELHOUSE PLUMBING INC	801E SIOUX LAWN SPRINKLER	246.25
WORD RECLAMATION & FENCING	FURN/INST WATTLES STEAMBOAT	2,782.50
WW TIRE SERVICE INC	OIL CHANGE CTY5888	61.20
Y M C A	SALARY REIMB JAN-FEB	2,273.22
ZAHRADNICEK, JAMES	NEW HANDLE STATION #4	800.00
ZANDER AUTO PARTS	REPAIR ALTERNATOR	402.90
ZEP SALES & SERVICE	ULTRA WIPES BLUE LG	145.57

Mike Isaacs, Airport Manager, presented the recommendations from the Air Service Task Force to recommend the revised proposal from ADI for 2 flights to Minneapolis and 1 flight to Denver. The existing airline staff will be able to remain and the plane will be able to utilize the new boarding bridge. Other proposals were received from Great Lakes and Boutique. Mike explained that the City's recommendation will go to DOT and they will have 30 days to make their determination. Mayor Harding moved and Commissioner Huizenga seconded to Recommend ADI option 2 reverse option. Unanimous approval.

Mindy Cheap, Recreation Director, presented the 2018 Summer Recreation Programs and Fees. She explained that the City has a new registration program that will open for sign-up April 23<sup>rd</sup> at 6am, but participants are encourage to go out and setup new accounts before then. Commissioner Johnson moved and Commissioner Mehlhaff seconded to approve the 2018 Summer Recreation Program and Fees. Unanimous approval.

Gidget Palmer, Special Projects, requested approval for the Brosz Engineering design services agreement for the Griffin Park Storm Shelter project. The project was budgeted over several years, for the City to accumulate the match requirement. However, the grant was awarded for 75% from Federal FEMA Funds and an additional 20% was also awarded from State FEMA Funds. This brings the City's match down to the amount that was budgeted for 2018. This is a significant project for safety and amenities to the Griffin Park and surrounding areas, to include the boat ramp and mobile home park nearby. Commissioner Johnson moved and Commissioner Huizenga seconded to approve the Agreement with Brosz Engineering for up to \$47,500 for the Griffin Park Storm Shelter Design Project. Unanimous approval.

John Childs, City Engineer, presented the Resolution to hire Brosz Engineering to perform required bridge inspection for 2018. SD Department of Transportation will participate 80% if the City chooses from the retained list of contractors. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the resolution to hire Brosz Engineering for bridge inspection and authorize the Mayor to sign the contract. Unanimous approval.

Kristi Honeywell, City Administrator, presented change order #1 on City Hall Renovation Project for an additional \$13,242. There have been several small miscellaneous changes to include electrical modifications, data changes, and relocation of office doorways. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve Change Order #1 for \$13,242. Unanimous approval.

Twila Hight, Finance Officer, presented the request to abate \$173.81 property tax at 2904 Herseth Drive for Lavern Wagner due to the structure being removed after the assessment date. The building department confirmed the removal of the structure in February 2017 as stated. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the property tax abatement of \$173.81 for 2904 Herseth Drive for Lavern Wagner. Unanimous approval.

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Commissioner Mehlhaff moved and Commissioner Johnson seconded to adjourn for Executive Session for Legal Issues under SDCL 1-25-2(3) 6:30pm Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Huizenga seconded to reconvene. Unanimous approval.

Commissioner Huizenga moved and Commissioner Johnson seconded to adjourn. 7:00pm Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.