



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
March 27, 2018**

The City of Pierre Board of Commissioners met in regular session on March 27, 2018 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted.

Commissioner Huizenga moved and Commissioner Barringer seconded to approve the consent calendar to include the Minutes of the regular meeting on March 20, 2018; Appointment to Board of Equalization – Blake Barringer; New Hire Water Department Seasonal – Forrest Zuber \$16.77; New Hire Golf Department Seasonal – Roger Mews \$16.03, Brittany Samuelson \$11.53, Donald DeGooyer \$14.03, Richard Masteller \$15.03, Nathan Zimmerman \$12.03; New Hire Park Department Seasonal – Tom Stotts \$16.03, Lucas Stoltenburg \$13.03, Levi Stoltenburg \$13.03, Hunter Jockheck \$12.03, Brianna Zimmerman \$12.53; New Firefighter Diver Application – Todd Waring; Riverside Cemetery Cleanup – April 15th; Claims. Unanimous approval.

AFLAC	CITY OF PIERRE INSURANCE	1,062.99
AMARIL UNIFORM CO	CARHARTT VEST	126.00
ANIMAL CLINIC	ANIMAL CARE FEB	955.00
ARIENS SPECIALTY GRANDS LL	SHIPPING	234.50
ASSOCIATED SUPPLY COMPANY	SOLENOID VALVE, CONNECTORS	233.90
ASSOCIATION OF GOVERNMENT	ANNUAL MEMBERSHIP T HIGHT	220.00
AT&T MOBILITY	FIRSTNET SRVC 2/5-15 280-2155	20.70
ATCO MANUFACTURING COMPANY	HAND SOAP, SANITIZERS	155.20
AUTOMATIC BUILDING CONTROL	SERVICE FIRE ALARM SYSTEM	456.88
AVERA ST MARYS HOSPITAL	3 AEDS	3,032.00
BAKER & TAYLOR COMPANY/THE	BOOKS	921.51
BLACK HILLS JANITORIAL SUP	HAND SOAP	143.92
BUTLER MACHINERY CO. INC.	ANTIFREEZE 6 GAL	80.40
CALL ONE, INC	PHONE HEADSETS	321.25
CDW GOVERNMENT INC	ADOBE INDESIGN LICENSE 1 YR	370.48
CENTRAL COURIER, INC	MAIL SERVICE FEB	4,574.28
CENTRAL DISTRIBUTION	TISSUE, GBAGS, LINERS, CLEANR	792.05
CENTURY BUSINESS PRODUCTS	COPIER LEASE 1/22-2/21	156.48
CENTURY LINK	PH SERVICE 2/19-3/18 224-9620	127.73
COLONIAL LIFE & ACCIDENT	CITY OF PIERRE INSURANCE	491.75
COMMUNITY & YOUTH INVOLVED	2018 FUNDING AWARD	5,000.00
CONNECTIONS INC EAP	EMPLOYEE ASST PROGRAM 3/1-31	467.50
CRAWFORD TRUCK & EQUIPMENT	UPDATE ECM CALIBRATE	77.45
CURT MERRIMAN PRINTING INC	LAMINATE MAPS	9.00
DAILY CAPITAL JOURNAL INC.	PAPERS	50.00
DAKOTA DATA SHRED	SHREDDING SERVICE 2/1-28	53.69
DAKOTA SUPPLY GROUP	FUSES	2,525.83
DELTA DENTAL	MAR 2018 DED HOUSING	7,005.84
DONS SINCLAIR	CAR WASHES 3	8.97
EDDIE'S TRUCK SALES INC	UNION, TEE, PLUG, TUBING	17.89

CITY COMMISSION PROCEEDINGS March 27, 2018

EFTPS	FEDERAL WITHHOLDING	94,170.89
ENVIRO TECH	RECYCLE SVC 3/1-31 222 E DAKOT	67.00
FARNAMS	GREASE CARTRIDGES	137.39
FERDING ELECTRIC INC.	SEAL FAIL RELAYS WWP	1,649.23
FRESH START CONVIENCE STOR	CAR WASHES 9	45.00
FRONTLINE PLUS, INC	SIREN SERVICE CONTRACT 2018	4,000.00
GALLS, LLC	BOOTS RETURNED	247.38
GATEWAY FORD LINCOLN TOYOT	INSPECT, REPAIRS VIN 7488	608.82
GENERAL PARTS DISTRIBUTION	WIPER BLADES	41.02
GRAHAM TIRE COMPANY INC	OIL CHANGE VIN 7798	1,257.81
HAWKINS INC	LUTZ MOTOR, TUBING, IMPELLER	2,374.86
HOGENS HARDWARE HANK	BACTERIOR TRMNT, SCOOP, FILTER	32.46
HOWARD/LARRY	2018 LAND LEASE	26,318.72
HUBER MD/THOMAS J	JAN-APR MEDICAL SERVICES	4,000.00
INT'L ASSOC. OF FIRE CHIEF	ANNUAL MEMBERSHIP 5/18-4/19	209.00
INT'L UNION OF OPERATING E	CITY OF PIERRE DUES	1,173.00
INTERSTATE ENGINEERING INC	ENG SRVC PIERRE ST RECONST	3,845.00
INTORN/ROD	SAFETY GLASSES W/SIDESHIELDS	190.00
JC OFFICE SUPPLY	RUBBERBANDS, SCISSORS, CALENDR	197.91
JC PRINTING INC.	FREE LOAD COUPONS FOR LF	616.00
KANSAS PAYMENT CENTER	MAR 2018 DED	203.00
KGFX, INC.	AIR SERVICE ADS	455.00
KIDS REFERENCE COMPANY INC	BOOKS	101.94
KIRSCHENMANN, MILBERT	CARPET CLEANING	945.44
KJBI-FM	AIR SERVICE AD	337.50
KLINEFELTER'S ENFORCEMENT	AE HELBRA RAIL ADPTR KIT	22.00
KOLY-FM	AIR SERVICE ADS	300.00
KPLO	AIR SERVICE ADS	375.00
KWIK-WAY LLC	SNOW BLADE	2,787.46
LEIDHOLT, MCNEELY & LEIDHO	SRV CALL STRT HVAC UNIT B&G	90.53
LOCATORS & SUPPLIES INC	MARKING PAINT	624.29
MEDICAL WASTE TRANSPORT IN	PICKUP OF REGUL MEDICAL WASTE	115.72
MENARD, INC	PAINT SPRAYER, THINNIR, STRAINR	184.95
MESSERLI & KRAMER, PA	MAR 2018 DED	525.44
MICRO MARKETING LLC	DVD	145.32
MIDCONTINENT COMMUNICATION	CBL, INTRNT 3/1-31 3200 HWY 34	2,250.47
MIDWEST RADIO CORPORATION	AIR SERVICE ADS	90.00
MIDWEST TAPE	AUDIO BOOK	489.87
MIDWEST TURF & IRRIGATION	ROLLER ASSY	209.19
OAHE ELECTRIC COOP INC.	ELEC 1/31-2/28 POLICE RANGE	233.78
OAHE GLASS COMPANY	ENTRY LOCKSET NEW CH	78.00
ONE CALL LOCATORS, LTD	LOCATES 2/3-9	76.16
PELLE/DUSTY	HEADLAMP BULBS	25.43
PHEASANTLAND INDUSTRIES	T-SHIRTS W/REFLECT TAPE	149.47
PRAIRIE PAGES	BOOKS	42.34
PRAIRIELAND COLLECTIONS IN	MAR 2018 DED	539.28
RELIASTAR LIFE INSURANCE C	CITY OF PIERRE DED INSURANCE	1,586.59
RIVERFRONT BROADCASTING LL	TOWER SPACE RENT MAR	379.39

CITY COMMISSION PROCEEDINGS March 27, 2018

ROBINS WATER CONDITIONING	WATER COOLR RENT 3/1-31 AIRPRT	10.00
RUNNINGS	OIL	240.55
RURAL ELECTRIC SUPPLY COOP	12 SEC PEDESTALS	8,712.80
S ELLWEIN INC DBA INMAN'S	SALT	212.10
SANFORD CLINIC PIERRE	HEP B SHOTS	582.50
SAY WHAT DESIGNS, LLC	UNIFORM SHIRTS W/EMBRD LOGO	1,442.00
SD BUILDING OFFICIALS' ASS	REGIST BLDG SEMINAR	150.00
SD CITY MANAGERS' ASSOCIAT	REG SPRING TRAINING CONF	100.00
SD DEPT OF CORRECTIONS	UTIL, GRBG, CUSTOD, SFTNR RNT	1,097.26
SD DEPT OF HEALTH	WATER TESTING	2,129.00
SD OFFICE OF CHILD SUPPORT	MAR 2018 DED	2,047.76
SD POLICE CHIEFS' ASSOCIAT	REG JOINT MTG & SPRING CONF	85.00
SD RETIREMENT SYSTEM	CITY OF PIERRE POLICE AFTER	95,548.03
SDSRP	CITY OF PIERRE DED.	11,759.40
SERVICE EXPERTS	ANNUAL MAINT AGREEMENT	2,285.00
SETTLEMENTONE SCREENING CO	CREDIT REPORT 2/1-28	16.67
SHARPE ENTERPRISES INC	NEW CTY HALL RENOVATIONS EST 1	135,269.90
SIRCHIE ACQUISITION CO LLC	EVIDENCE BAGS	98.96
SPECK, HUNTER	CLEANING SERVICE FEB	573.00
SPECTERA INC	CITY OF PIERRE	224.30
SWEENEY CONTROLS COMPANY	CONTROL PANELS BALER LIFT STAT	11,446.52
TLMV, INC	SERVICE CALL AIRPORT	406.00
TRANSUNION RISK AND ALTERN	PERSON SEARCH FEB	25.00
TX CHILD SUPPORT SDU	MAR 2018 DED	425.00
UNITED WAY	CITY OF PIERRE	217.06
WAL-MART COMMUNITY	BATTERIES, WATER, TOWELS COMMANDER BASE PKG,	279.79
WEATHER DECISION TECHNOLOG	METWATCH	278.33
WESCO DISTRIBUTION INC	DOT LED STREET LIGHTS	10,440.00
WEST CENTRAL ELECTRIC COOP	INTERSTATE LITES 1/29-3/1	199.64
WHEELHOUSE PLUMBING INC	WATER METER CHANGE OUTS	1,227.60
Y M C A	CITY OF PIERRE CHILD MEMBER	746.10
ZANDER AUTO PARTS	OIL FILTERS	172.26

Sharon Pruess, City Planner, presented Resolution 2622 to adopt the NE Pierre Transportation and Access Management Plan. The City has worked with SD Department of Transportation on the development of the plan. HDR was hired to conduct the study and develop the plan. They held several public meetings and offered many opportunities for the public to comment. The study area included north Euclid, 1804, Highway 14 to Truck Route, Kingsway, and North Airport Road. On February 6th the Planning Commission recommended adoption of the plan. HDR representative Joe Blow provided an overview of the final report. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve Resolution 2622. Unanimous approval.

RESOLUTION NO. 2622

A RESOLUTION ADOPTING THE NORTHEAST PIERRE TRANSPORTATION AND ACCESS MANAGEMENT PLAN.

WHEREAS, the City is committed to implementing a plan to guide development of the City's future transportation system to serve the community's needs and an access management policy that reduces highway congestion,

minimizes traffic delay, improves traffic flow, preserves highway capacity, and reduces accidents along the U.S. Highways, State Highways and City streets, identified in the plan, and WHEREAS, the City is further committed to preventing any conditions from occurring in the development, design, and operation of the local transportation plan that cause or contribute to a decline in the highway's designated and intended traffic function and that require excessive expenditure of public funds to correct, and WHEREAS, the Transportation Plan has been prepared under the supervision and funding of the South Dakota Department of Transportation and the Federal Highway Administration, with cooperation and participation of the City of Pierre, Hughes County and the citizens of the area; and WHEREAS, the City Planning Commission reviewed the plan, accepted public comments, and recommended approval of the Access Plan at a meeting on February 26, 2018, NOW THEREFORE, BE IT RESOLVED, that the City of Pierre Board of Commissioners does hereby adopt the NE Pierre Transportation and Access Management Plan, including all pertinent maps, figures, tables and descriptive matter included in the appendix of the plan, copies of which will be maintained and available for viewing by the general public at City Hall.
Dated this 27th day of March, 2018.

CITY OF PIERRE, SOUTH DAKOTA
Steve Harding, Mayor

ATTEST: Twila Hight, Finance Officer

This being the time and place to consider the Retail on/off sale malt beverage and on/off sale wine licenses for The Expedition League at Hyde Stadium, Mayor Harding opened the hearing. Tom Farnsworth, Park & Recreation Director, explained that the City has a lease agreement with the Expedition League for a wood-bat collegiate baseball league to play at Hyde Stadium. Part of that agreement provides full access to concessions and they would like to offer beer and wine sales at their Trapper games. The alcohol would not be available and any youth games and all sales would be segregated from other food and beverage concession sales to allow for youth to work concessions. Police Chief Jason Jones commented that he has worked with Steve Wagner on the plans and has no issues with the proposed layout and sales plan. Twila Hight, Finance Officer, explained that a Memorandum of Understanding has been drafted that explains that beer and wine sales will only be offered as "on-sale" to be purchased and consumed on premise, no "off-sale" service will be provided, and sales will only be provided at Trapper games not at any other youth games, and for any special events the Expedition League would need Commission permission. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Huizenga moved and Commissioner Johnson approved the Retail on/off sale malt beverage and on/off sale wine license for the Expedition League at Hyde Stadium. Unanimous approval. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the MOU between the City of Pierre and Expedition League at Hyde Stadium as presented. Unanimous approval.

John Childs, City Engineer, presented the bid received for the 2018 Curb & Gutter project and recommended award. The only bid was received from Sharpe Enterprises for \$396,028 and since it exceeded the engineers estimate but within 10%, the City was able to negotiate down to \$391,056. Bid Alternate #1 for removal of curb & gutter by the Health Lab at Governor's Drive and 4th Street intersection was recommended to not be awarded for \$12,709.50 and the City will perform this work. Commissioner Barringer moved and Commissioner Mehlhaff seconded to award the 2018 Curb & Gutter bid to Sharpe Enterprises for \$391,056. Unanimous approval.

John Childs, City Engineer, presented the bid received for 2018 Street Paving and recommended award to Morris Inc. The bid included Schedule A for \$1,840,666.25 and Schedule A Alternate 1 for micro-milling for \$193,107, Schedule B for flush sealing & sand for \$39,187.50, and Schedule C for patch mix schedule of values. The micro-milling was added this year to review a possible cost savings to have the removal of the asphalt micro-milled to avoid additional milling of the normal size pieces as in past years. Based on cost, this option will not be accepted. Commissioner Barringer moved and Commissioner Huizenga seconded to award the bid for 2018 Street Paving to Morris Inc for \$1,840,666.25 and schedule B for \$39,187.50, and Schedule C for schedule of values. Unanimous approval.

John Childs, City Engineer, presented the bids received for the Steamboat Trail Rehab project and recommended award to low bid Quality Construction for \$89,997.35. Other bids were received by FRS DBA Solbros Construction for \$92,738.37, R&W Construction for \$97,323.75, Midwest Construction for \$99,079.47, Sharpe Enterprises for \$101,887.80, Custom Concrete for \$108,011.75, Precision Concrete for \$136,867.59, and G&N Construction for \$171,295.80. Commissioner Johnson moved and Commissioner Barringer seconded to award the bid for the Steamboat Trail Rehab project and recommended award to low bid Quality Construction for \$89,997.35. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented a renewal of the SD Discover Center Lease Agreement for 2018 thru 2020. The lease terms are mostly the same with some updates for utility clarifications and the addition of a vehicle. The City has a 2008 Chevy Impala that was scheduled to be surplusd after the replacement arrived. The vehicle will be included with the lease agreement. Kristie Maher, Executive Director, commented that she appreciates all the City's support and assistance in the building and looks forward to another 3 year term. Commissioner Johnson moved and Commissioner Barringer seconded to approve the SD Discovery Center Lease Agreement as presented. Unanimous approval.

John Childs, City Engineer, presented change order #1/final on the Airport Fire Station (ARFF) building project. There are several quantity adjustments but the majority of the change comes from additional geogrid required due to underground water encountered during construction for \$9,000 and liquidated damages for exceeding the completion date for \$17,500. Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve change order #1/final on the Airport Fire Station (ARFF) building project for an additional \$2,255.63. Unanimous approval.

Commissioner Huizenga moved and Commissioner Johnson seconded to adjourn. 6:34pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.